



MEDERI
CENTER

HOW TO ORDER

[MEDERICENTER.ORG](https://www.medericenter.org)



HOW TO ORDER

A completed **Authorization & Order Form** is required for all clinic orders. All products dispensed are to be administered or sold based on a one-on-one consultation between the practitioner and client. Please follow the guidelines below to complete your order form and email to orders@medericenter.org or fax 541-488-6949.

In order to use our Authorization & Order Form you must download Adobe Reader the [FREE](#) version.

FORMS WITH MISSING OR INCOMPLETE INFORMATION WILL DELAY THE ORDERING PROCESS

MEDERI STOCK FORMULAS, POWDERS, BULK HERBS & SUPPLEMENTS

Please refer to our Practitioner packet for a full list of Mederi Apothecary Offerings and size options.
Certain products are available only in specific sizes.

Filling out the Ordering Options on the AUTHORIZATION & ORDER FORM:

1. Complete the top box with your Practitioner name, current date, signature, and phone number.
2. Complete **one** of the three boxes:
 - a. Ship to Practitioner
 - b. Drop Ship to my patient – there is an additional \$5.00 fee for this option.
 - c. Patient direct order
3. ***For all patient direct orders, we will not begin to process an order until we hear directly from your patient.*** Patients will need to set up an account and place their order. Patients will be allowed to refill recommendations for 12 months from the date noted on the form.

Stock Formula Orders:

1. Please review our Apothecary Offerings for a full list of Mederi stock formulas, and complete all columns for products ordered, noting quantity and size for each item.

Custom Formulations:

1. Submit custom formulas using the template provided on page 2 and 3 of the order form.
2. Name the Custom Formula and check appropriate TYPE box (i.e. tonic, powder, tea, or topical).
3. List ingredients from greatest to least amounts. DO NOT use percentages or fractions.
4. Always specify:
 - a. Variety of plant ***in Latin*** for all tonics (i.e. Scutellaria baicalensis vs. Scutellaria latiflora)
 - b. Plants with different parts (i.e. Hawthorn leaf & flower vs. Hawthorn berry)
 - c. Plants are processed in several ways (i.e. Marshmallow cut-and-sift [c/s] vs. Marshmallow powder)
5. Total all ingredients and provide dosing instructions (*required for all custom labeling*).



Please review the Apothecary Offerings in the Practitioner Packet Section 1 for Mederi Stock Formulations and Section 2 for a full list of herbs to use in your custom formulations.

Custom TONIC Formulas – Use LATIN names of plants.

Tonic ingredients are **formulated in milliliters** (increments of 5ml), and total milliliters must match the corresponding amounts in ounces. Tonics are available in the following sizes:

- 4oz = 120ml – this size bottle will come with a dropper unless you request a flat top or spray top
- 8oz = 240ml – Flat top only
- 16oz = 480ml – Flat top only

Custom TOPICAL Formulas – Use common names of plants.

Powdered ingredients are **formulated in ounces**. Formulations can vary in total size with a minimum of 4oz.

Custom TEA Formulas – Use common names of plants.

Tea ingredients are **formulated in ounces**. Formulations can vary in total size with a minimum of 4oz.

Custom TOPICAL

Custom topical formulas are available in a minimum of 4oz (120ml). Topical ingredients are **formulated in ml, ounces, drops, and grams** (depending on the ingredient).

Custom Chinese GRANULES – Use Chinese Pin Yin of plants.

Chinese granules are **formulated in grams** and prepared by the “batch”. Please be mindful of spelling (i.e. Huang qi vs. Huang qin).

We strive to deliver a high-quality product in a timely manner.

Thank you - We appreciate your business!