



MEDERI
CENTER

HOW TO ORDER

[MEDERICENTER.ORG](https://medericenter.org)



HOW TO ORDER

Submit a completed **Order & Product Authorization Form** required for your Clinic orders **OR** to set up a direct order option for your patient. All products ordered are to be administered and/or sold based on a one-on-one consult between practitioner and client/patient.

Please follow the guidelines below to complete the Product Authorization Form and email to **orders@medericenter.org**

Orders with missing or incomplete information may be delayed until full details are gathered.

ORDERING MEDERI STOCK FORMULAS, POWDERS, BULK HERBS & SUPPLEMENTS

- Choose one of the two options: either a Practitioner/Clinic Order **OR** Patient Direct Order and complete all fields for your selection.
- If you have designated a "Patient Direct Order", please make certain your client understands they need to call us to initiate the order. ***We will not begin to process an order until we hear directly from the client/patient.***
- Please refer to our Apothecary List of Mederi Stock Formulas and Standardized Extract Powders for more information and to see set sizes offered for each product.
- Mederi Center also stocks prepacked supplements, which are available for purchase by you or your patients (refer to List of Brand Supplements).
- Please email all completed Product Authorization Forms to **orders@medericenter.org**.

PLACING CUSTOM ORDERS

- Submit custom formulas using the template on our Order & Product Authorization Form.
- Use **Latin names of plants**. Refer to this packet for a complete list of the common and Latin names of the bulk herbs and tinctures carried in our Apothecary.
- List ingredients from greatest to least amounts.
Whole-numbers only, no percentages or fractions. Tonics in 5ml increments only.
- ALWAYS specify:
 1. Variety of plant when there are two or more (i.e. Scutellaria baicalensis vs. Scutellaria latiflora)
 2. Plants with different parts (i.e. Hawthorn leaf & flower vs. Hawthorn berry)
 3. Plant processed in several ways (i.e. Marshmallow cut-and-sift [c/s] vs. Marshmallow powder)

478 Russell Street, Ste #101 • Ashland OR 97520
Order: 541.488.7598 • Fax: 541.488.6949 • Orders@medericenter.org



PLACING CUSTOM ORDERS cont'd

- Patient reorders are allowed for 1 year from the date on the Product Authorization.
- Type/Print Patient's Dosing Instructions (required for labeling).
- Custom tonic /topical orders: be sure ingredient amounts add up to the total of size ordered.

Custom TONIC Formulas

Tonic ingredients should be formulated in increments of 5ml, and the total in milliliters should match the corresponding amount in ounces (see tonic sizes chart below). Refer to the Apothecary List of Bulk Tonics for a complete list of tonics stocked by the Apothecary. Tonics are available in the following sizes:

Tonic Sizes- 2oz & 4oz have flat top, dropper, or spray bottle option:

1oz = 30ml
2oz = 60ml
4oz = 120ml
8oz = 240ml
16oz = 480ml

Custom TOPICAL Formulas

Topical formulas are available in a **minimum of a 4oz (120ml) size** for custom topicals. Refer to the Apothecary List of Bulk Topical Ingredients for a complete list of compounding ingredients.

Custom Chinese GRANULES

Custom Chinese granule blends are prepared by the "batch" and measured in grams.

- Use **Chinese PinYin names of plants** (refer to Apothecary List of Chinese Granules)
- Check spelling carefully - one letter can change the herb (i.e. Huang qi vs Huang qin)

We strive to deliver a high-quality product in a timely manner.

Thank you - We appreciate your business!

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